



FOOTHILLS FESTIVAL

P.O. Box 188
Albany, KY 42602
606-387-8724

Welcome Vendors:

The Foothills Festival Planning Committee strives to present the best and most diverse selection of arts and crafts, and commercial offerings. We want a craft and commercial area that is attractive, clean, and festive. We believe that we are a vendor friendly organization and we strive to be fair and impartial in our dealings with vendors, we treat our vendors with respect and expect to be treated the same.

I have included a list of hotels and motels in our area for your convenience.

Brian Thompson, President
Foothills Festival

For driving directions go to www.albanyclintonco.com

Royal Inn - 118 Burkesville Rd, Albany, KY - (606) 387-6853

Branham Motel - 1013 N Cross St - (606) 387-6606

Grider Hill Dock & Indian Creek - Highway 734 & Highway 1266, Albany, KY - (606) 387-5501

Best Western Inn - 935 Soma Lane, Albany, KY - (606) 387-7238

Riverfront Lodge Inc - 305 Keen St, Burkesville, KY - (270) 864-3300

Holiday Inn Express - 2030 E Highway 90 Bypass, Monticello, KY - (606) 340-8687

Anchor Motel & Restaurant - 1077 N Main St, Monticello, KY - (606) 348-8441

Tiffany Inn Motel - 2340 E Highway 90 Bypass, Monticello, KY - (606) 348-9325

Sportsman's Lodge Motel - 1201 Livingston Hwy, Byrdstown, TN - (931) 864-3349



2011 FOOTHILLS FESTIVAL

Craft and Commercial Booth Application

APPLICATION DEADLINE: September 19, 2011

For Official Use Only

Date Received:

Space Assigned:

VENDOR INFORMATION (complete all Fields)

Vendor			
Business Name			
Street Address			
City, State ZIP			
Phone Number		Cell Phone Number	
Email Address			
Website			
Items to be Sold			

Craft Spaces -- 10' X 10' -- \$50.00 per space -- Number of Spaces _____ X \$50.00 = _____

Commercial or Flea Market Spaces -- \$15.00 per foot -- Number of Feet _____ X \$15.00 = _____

Note: Commercial and Flea Market spaces are a minimum of 10' and you must include the length of your trailer tongue.

HOLD HARMLESS AGREEMENT

I hereby apply for space in the Annual Foothills Festival on October 14th and 15th, 2011. I have read the rules governing the Foothills Festival and agree to abide by them. We agree to assume all risks and injuries arising out of or resulting from the use and participation in the non-profit and volunteer based Foothills Festival, its location, its facilities, and/or properties located on site. We also agree to make no claim whatsoever for injuries and to hold harmless the Foothills Festival Association, its members, agents, representatives, or employees, arising as of or resulting from the use of any of the buildings, grounds, real property, or personal property located at the festival site. Furthermore, we shall assume responsibility for the damages sustained to the equipment, grounds, furniture, and facilities resulting from the use of such and/or occupancy of said premises. No refunds in case of inclement weather, acts of nature or restrictions by government agencies to amend or cancel this event, over which the Foothills Festival Association has no control.

Applicant Signature: _____

MAIL APPLICATION MATERIALS TO:
FOOTHILLS FESTIVAL
ATTENTION: BOOTH COMMITTEE
P.O. BOX 188
ALBANY, KY 42602

PHONE: 606-387-8724 FAX: 606-387-8724
TOLL FREE: 800-881-8589
EMAIL: FOOTHILLSFESTIVAL@WINDSTREAM.NET
WEB ADDRESS: WWW.FOOTHILLSFESTIVAL.COM

ALL VENDORS must pay KY Sales Tax on everything sold at the Festival. PRIOR to the Festival you should contact the KY Department of Revenue, Division of Field Operations, Corbin, KY, Phone: (606) 528-3322, FAX: (606) 523-1972 to obtain information pertaining to KY Sales Tax. Contacting the field office in advance will enable you to become familiar required tax and eliminate problems during the Festival. Failure to pay KY sales tax may result in action against you by the State of KY

OFFICIAL RULES FOR CRAFT AND COMMERCIAL VENDORS

1. FEES and ATTENDANCE:

- a. Booth rental fee must be submitted with a completed application.
- b. First priority will be given to applications received by September 19.
- c. Priority is given to previous attendees. That Priority ends on September 19.
- d. Spaces are assigned on a first come first serve basis.
- e. This is an outdoor Festival. **No fees returned due to weather conditions.**

2. FESTIVAL HOURS:

- a. FRIDAY: 10:00 a.m. to 8:00 p.m.
- b. SATURDAY: 10:00 a.m. to 8:00 p.m.

3. ARRIVAL - CHECK IN:

- a. **Check in with a Foothills Festival Committee member before setting up.**

4. BOOTH SET UP:

- a. THURSDAY: Vendor setup will begin after businesses close on Thursday (Approximately 6:00 pm)
- b. FRIDAY: **Vehicles must be removed from Street by 10:00 a.m.**
- c. SATURDAY: **Vehicles must be removed from Street by 10:00 a.m.**
- d. Vehicles are not allowed in the Festival area at any other times.
- e. The Foothills Festival Committee Is NOT responsible for anything left overnight.

5. BOOTH SPACES:

- a. No subletting of spaces or giving your contract, or booth space, to another Vendor or prospective Vendor. DO NOT move into any other space at any time. The Booth Chairman must make all changes for any reason.
- b. Booth spaces are 10' x 10". Vendors are required to stay within, or immediately in front of your assigned booth space.
- c. Vendors must bring their own tables, chairs, and misc. equipment.
- d. No music is to be played from your booth without the prior consent of the Booth Chairman. If music is allowed, it must be at a low volume and must reflect family entertainment.
- e. Vendors should take precautions to protect your booth against crowds and accidents. The Committee is NOT responsible for any accidents.
- f. All Booth areas are to be left as they were found.

6. ELECTRIC & WATER HOOKUPS:

- a. Vendors are provided electric hookups. The hookups are located next to the courthouse and on the north and south side of the square.
- b. Vendors MUST use #12 extension cords, or larger. If possible don't run cords across the street.
- c. No unnecessary equipment is to be used at any of the booths.
- d. Electric heaters are not allowed.

7. PROHIBITED ITEMS: The following items are **NOT allowed** to be sold, displayed, raffled, or given away as prizes:

- a. Aerosol cans designed to dispense shaving cream, streamers, foul smells, or paint.
- b. Snappers, popper's fireworks, or other noise makers.
- c. Suggestive female/male posters or any other item of this nature.
- d. Devices that discharge a projectile.
- e. Any item, material, or substance illegal in the State of Kentucky.
- f. Violators will be given ONE warning. If Vendor continues to be in violation, they will be asked to leave the Festival, and will **NOT** receive an application for the following year.
- g. Golf carts, mules, gators, or similar vehicles are to be used by anyone other than the Festival Committee.

8. MISCELLANEOUS:

- a. Vendors not adhering to the conditions set forth in this Contract will be asked to close their booth, without a refund and will forfeit their right to return in the future.
- b. The Festival Committee reserves the right to make additions, changes, or deletions to this Contract.
- c. Vendors creating **any disturbance**, including arguing with or cursing, any Festival Committee Member, or another Vendor, will NOT receive a Contract the following year, and may be asked to leave immediately.
- d. The Festival Committee is NOT responsible for loss, damage, or injury to Vendor, Vendor's workers, or Vendor's personal property for any reason. Your signature hereon releases the Committee from any and all liability.
- e. Vendors agree to allow the Foothills Festival Planning Committee to use their photos and application materials for promotional purposes.

